

Funtime Virginia Aero-Nuts Club Bylaws

ARTICLE 1: DUTIES

1. *Board of Directors:* The board of directors shall consist of the five elected officers of the club. (President, Vice-President, Secretary, Treasurer and Safety Officer/Field Marshall) The Board of Directors shall be responsible for the management of the affairs of the club and shall have the authority to establish and administer its policies. Official decisions shall be consistent with the stated purposes and objectives of the AMA as set forth in it's bylaws and, where those bylaws are not specified, vested in the sound discretion of the Board of Directors.
2. *President:* The President shall preside at all meetings of the club and shall act as a spokesperson in all matters pertaining to it. Unless otherwise decided by the board of directors, he/she will handle all correspondence pertaining to club activities and act as the club's contact person with the AMA in case of questions, problems or other situations. The President shall be the club's secondary bank account administrator and shall be authorized to write checks, or otherwise disburse moneys on behalf of the club. The president will have discretionary spending authority of up to \$150.00 without requiring club approval.
3. *Vice-President:* The Vice-President shall act for the President when he/she is unable to serve. The Vice-President shall maintain an accurate record of all club assets to include place of storage. The Vice-President shall administer and coordinate an AMA Introductory Pilot Program and a New Pilot Training Program.
4. *Secretary:* The Secretary shall record minutes of each club meeting. He/She shall keep accurate records of club membership in accordance with AMA policy. He/She shall receive and process applications for new and renewal membership and personally ensure that each applicant is a current member of the AMA.
 - 4 a. The Treasurer shall collect all moneys due and shall keep accurate records of moneys collected and disbursed by the club. He/She shall be prepared to provide a summary financial report to the membership at regular monthly club meetings. He/She shall also, upon reasonable notification, be prepared to give a detailed financial report to the board of directors. The Treasurer shall be the club's primary bank account administrator and shall be authorized to write checks, or otherwise disburse moneys on behalf of the club.
5. *Field Marshall/Safety Officer:* The Field Marshall/Safety Officer shall ensure that the flying field is properly maintained and recommend improvements and/or changes. The Field Marshall/Safety Officer shall ensure that existing AMA and club safety regulations are enforced.
6. *Succession of Leadership:* The order of succession shall be:
 - (1) President
 - (2) Vice-President
 - (3) Field Marshall/Safety Officer
 - (4) Secretary
 - (5) Treasurer

ARTICLE 2: AUDIT

1. The President or his appointees will make a periodic audit of the Secretary's and Treasurer's books.

ARTICLE 3: TERMS OF OFFICE

1. All elected officers of the club shall serve for one(1) year from the date of their election. Officers are to be elected by a vote of simple majority of those present at the regular meeting in the month of November. Mail-in ballots will be made available for those members who have voting rights, but cannot attend the meeting. Absentee ballots must be returned by US Postal Service mail to the Secretary not later than one hour prior to the start of a meeting in which the vote is to be taken. New officers will take office immediately after the November meeting. Additional personnel may

- be appointed by the elected officers and confirmed by a simple majority vote of those members present during a regular meeting.
2. Nomination of club officers shall be made at the general membership meeting during the month of September. Nominations for office may be made by any active club member holding voting rights, either in person, or by submitting a proxy nomination to an existing officer.
 3. A secret ballot is required for elections, for removal of a club officer, and expulsion of a member from the club.

ARTICLE 4: VACANCIES

1. Vacancies in any office shall be filled by appointment by the remaining officers. The appointee will serve until the end of the term for which his/her predecessor was elected.

ARTICLE 5: COMMITTEE

1. The committee of the club shall be by appointment by the President, as necessary, and may be approved by a simple majority vote of the members present at a meeting.

ARTICLE 6: MEETINGS

1. Regular meetings shall be held at a time and place designated by the club officers.
2. Club officers may call special meetings with no less than five days prior written notice of a special meeting. The purpose of the special meeting shall be stated in the written notice.
3. At any club meetings, a simple majority shall be considered over 50% of the members present at, and casting a vote at that meeting.
4. Any member, in good standing, may initiate a formal request for action by the Board of Directors by submitting a written proposal to the President. The proposal shall include a written description of the nature, type, and extent of the Board action recommended. The President shall forward copies of the proposal to other members of the Board of Directors for their consideration. Any Board member may have the matter placed upon the working agenda of the next club meeting.
5. The order of business at club meetings shall be:
 - a. Call to order.
 - b. Welcome to visitors and introduction of new member applicants.
 - c. Communications to the club.
 - d. Reading of minutes from last meeting.
 - e. Reading of the financial report.
 - f. Review of old business.
 - g. Introduction of new business.
 - h. Confirmation of new member applicants.
 - i. Club Time.
 - j. Adjourn

ARTICLE 7: DUES AND MEMBERSHIP

1. The annual dues will be determined by the club officers with the approval of the club members by a simple majority vote of those members present at a regular monthly club meeting.. Dues are non-refundable, except under extraordinary circumstances, which will be determined by the Board of Directors on a case-by-case basis. Dues are to be paid no later than March 30th of each year.
2. No special assessment shall be levied upon the club membership, unless it is approved by a vote of two-thirds, (2/3) majority of the members present at a regular monthly meeting, and the members have been given five, (5) days prior notice along with an explanation of the assessment.
3. Each new member joining the club will pay a one-time initiation fee of \$25.00 plus regular annual dues, as described below, pro-rated on a monthly basis.
 - a. Regular Membership - \$75.00
 - b. Junior Membership - \$35.00
 - c. Family Membership - \$110.00
4. A member shall be in arrears and shall not be considered active if his/her dues have not been paid as provided in Article 7, Section 1. Any member who allows their membership to lapse beyond

- June 1st of any year shall be considered a new member and will be required to pay the new member initiation fee plus regular club dues.
5. The number of members shall be unlimited unless limits are approved by a vote of two-thirds, (2/3) majority of members present at a regular club meeting.

ARTICLE 8: MEMBER STANDING

1. All persons shall be eligible for membership, and shall agree to abide by the club's bylaws and those of the AMA.
2. Membership shall be divided into the following categories:
 - a. Regular Membership: Age 16 years old, or older and has full privileges and voting rights. Dues: Regular Membership rate plus AMA Membership.
 - b. Junior Membership: Younger than 19 years old and currently enrolled in a public or private grade school, Junior High/Middle School, or High School – Has full privileges and voting rights.
Dues: Junior membership rate plus AMA Membership.
 - c. Family Membership: Includes all flying members of the immediate family, (spouse and/or children). They have full privileges and voting rights. Dues: Family Membership rate plus AMA Membership for each flying family member. Children will be included until their 21st birthday, provided they remain continuously dependent upon their parents for their principal support.
3. All club members will be required to hold and maintain membership in the AMA. All new member applicants, as well as present members seeking membership renewal, must show proof of membership in the AMA.
4. Before joining the club, new member applicants shall be introduced in person to the membership at a regular club meeting. In cases when an applicant cannot attend a scheduled meeting the current officers can allow the applicant to be voted in on the recommendation of a member in good standing. These will be determined case by case. The membership, by a majority vote of the members present at the meeting, shall approve any application for membership.

ARTICLE 9: RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION AND REINSTATEMENT OF MEMBERSHIP

1. Any member in good standing may resign his/her membership by giving written notice to the club.
2. If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the club shall thereby terminate, subject to reinstatement upon restoration of eligibility.
3. This section provides for enforcement of the safety rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Board of Directors, become the responsibility of the Board of Directors as stated in Article 1, Duties, Section 1 of these bylaws. Any individual may be expelled from membership from the club by a two-thirds, (2/3) majority vote of the Board of Directors if, in the Board of Directors' determination, such individual willfully commits any act or omission which is a violation of any of the terms of these bylaws, or Rules of the AMA.
4. Any member who is expelled from membership may be reinstated to membership only by two-thirds, (2/3) majority vote of the Board of Directors.
5. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

ARTICLE 10: AMENDMENTS

1. Amendments may be made to these bylaws at a general meeting of the club membership. Proposed amendment shall have been discussed in one general club meeting and may be voted on at the next or subsequent general club meeting. Printed copies of the proposed amendments shall be provided to all members prior to voting. Amendments shall be approved by no less than a two-thirds, (2/3) majority vote of the members present at the regular monthly meeting. Mail-in ballots will be made available for those members eligible to vote who cannot attend the meeting in which the vote is scheduled to take place. Mail-in ballots must be returned by US Postal Service mail to the Secretary not later than one, (1) hour prior to meeting time.

ARTICLE 11: SPECIAL FUNDS

1. The Treasurer of the club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the club.

ARTICLE 12: DURATION

1. The duration of this club shall be perpetual.

ARTICLE 13: DISSOLUTION

1. The club may be dissolved with the approval of a two-thirds, (2/3) majority vote of the total membership.
2. Upon the dissolution of the club, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the club, dispose of all the assets of the club exclusively for the purposes of the club in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this club, as the Board of Directors shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas, (or similar court), of the county in which the principal office of this club is then located, exclusively for such purposes and to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE 14: LOGO

1. The official club logo shall be:



ARTICLE 15: GRIEVANCE PROCEDURE (FLIGHT AND GROUND SAFETY RULES)

1. *Purpose:* The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the safety committee for its consideration by means of a grievance form to be filled out and turned into the Safety Officer/Field Marshall. At least one witness is required to sign the grievance form.
2. *Safety Committee:* The Safety Committee shall be formed and convened at the discretion of the Safety Officer/Field Marshall. It shall consist of The Safety Officer/Field Marshall and two, (2) members in good standing. The Safety Committee shall use its judgment in carrying out action on the following:

Club Grievance Form

Date: _____

Time: _____

Nature of Violation:

Signature: _____

Witness: _____

Additional Witnesses: (Not Required)
